

Account Services Form-II

Please Fill in the Required Section(s) Only
 (USE BLOCK LETTERS & CROSS OUT UNUSED SECTION(S))

Date	D D M M Y Y Y Y	Branch Name	
Account Number			
Account Name			
Declaration	Signature: 1st Applicant	Signature: 2nd Applicant	Signature: 3rd Applicant
I have understood, authorized & advised the bank to comply with the below instruction			

A. Statement of Account / Bank Certificate with or without balance			
From		To	
Provide Statement / certificate to the bearer named as Mr. / Ms. _____			
Bearer's Specimen Signature Applicants' Attestation:.....			

B. Stop Payment Request / Stop Payment withdrawal request			
Cheque From		Cheque To	
Date	Time	AM	PM
Reason For Stop Payment		Cheque Amount	
<input type="checkbox"/> Lost <input type="checkbox"/> Misplaced <input type="checkbox"/> Personal Reason <input type="checkbox"/> Dispute		BDT	

C. Update Information: Please update my / our following information for:	
Nominee	<input type="checkbox"/> No Nominee *Reason(Settlement through succession certificate) <input type="checkbox"/> Assign New Nominee in case of No Nominee <input type="checkbox"/> Replacement of old Nominee Nominee Name : No of Nominee : <input type="checkbox"/> Nominee Share (%)
Existing TP Review	<input type="checkbox"/> TP revised after 6 months of account opening <input type="checkbox"/> Frequent breach transaction threshold level <input type="checkbox"/> Review after 5 years for Low risk account <input type="checkbox"/> Review after 1 year for High Risk account <input type="checkbox"/> Review for account status change
Account Signature	<input type="checkbox"/> Old Signature <input style="width:150px; height:30px;" type="text"/> <input type="checkbox"/> New Signature <input style="width:150px; height:30px;" type="text"/>
Photo Change	<input style="width:50px; height:30px; border: 1px solid black; border-radius: 5px;" type="text"/> Photo
1. For Nominee change, duly signed Nominee Information page, Nominee Photo attested by A/c Holder, Photo ID are required 2. For Transactional profile Change, duly signed TP Page, risk grading through KYC profile are required 3. For signature and photo change, duly signed SS Card & latest pasport photo are required.	

D. Dormant Account Activation	
Reason for Non-Operation	<input type="checkbox"/> Out of Country <input type="checkbox"/> Address Changed <input type="checkbox"/> Personal Reason <input type="checkbox"/> Focus Shifted
Customer Presence	<input type="checkbox"/> Mandatory <input type="checkbox"/> Date..... <input type="checkbox"/> Time of PresenceAM / PM
Activation Requirements	<input type="checkbox"/> Personal Information Page duly signed <input type="checkbox"/> TP Page duly signed <input type="checkbox"/> KYC with risk grading <input type="checkbox"/> Photo ID <input type="checkbox"/> Sanction Screening <input type="checkbox"/> NID (WIDI).....

For Bank Use Only	
Verified Officer	
Officer Sign	
Name Seal With Date	
Authorizing Officer	
MOP/HOB Sign	
Name Seal With Date	
Branch Head Approval	
HOB With Date	

Instructions Received through Bearer (Call Back Details)	
Telephone Number Called	
Date & Time of Call Made	
Phone Number used	+880
Name of Contacted Person	A/C Holder Only
Result of Call Back	Positive
Name of Officer Making Call Back	
Sign with Seal	